



DOUGLAS COUNTY (WI)
1316 N. 14th Street, Suite 301
Superior, WI 54880
<http://douglascountywi.org>

Eligibility List for Douglas County Deputy Sheriff

An Equal Opportunity Employer

Online applications can be submitted until 11:59 pm on the closing date.

SALARY: \$21.50 - \$27.23 Hourly

OPENING DATE: 06/19/19

CLOSING DATE: 07/07/19 11:59 PM

DESCRIPTION:

Applications are now being accepted to create an eligibility list for Douglas County Deputy Sheriff positions for future vacancies.

TESTING REQUIREMENTS: Mandatory entry-level written exam to be administered in Superior, WI at the Douglas County Government Center, on JULY 16, 18 and 19, 2019. Please note exams will be administered BY APPOINTMENT ONLY. Qualified candidates will be notified via email after the closing date of this posting with further information regarding the exam.

PLEASE NOTE: Written exams will be available ONLY in Superior, WI. Candidates who wish to take the exam must be available to report in person to the Government Center, located at 1316 North 14th Street, Superior, WI. Individuals are not eligible to retake this test if they have taken test through Wisconsin Personnel Partners during the last 6 months; if so, prior test score will be re-used. Candidates who pass the written exam will be invited to an interview based upon the ranking of test score. Structured interview will be weighted at 100%. Veteran Points will be in addition to score if DD 214 is submitted. Background Investigation, Physical and Psychological Post Job Offer Exam must also be passed.

Those applicants for Deputy Sheriff who are Wisconsin Law Enforcement certified and currently employed by a Wisconsin law enforcement agency, or eligible to take the Wisconsin law enforcement reciprocity exam are exempt from entry-level testing. Applicants MUST submit a copy of their Wisconsin Law Enforcement Standards Board or documentation supporting their eligibility with application prior to the July 7, 2019 application deadline.

<https://wilenet.org/html/career/index.htm>

ESSENTIAL DUTIES:

Under general supervision of the Sheriff and Chief Deputy; Enforce State and local laws and preserve the peace; Protect life and property; Assist and cooperate with other law enforcement and public safety agencies; Appear in court as a witness; May speak before public groups, assisting the public with information and education; May provide training to new recruits; Render first aid; Become knowledgeable and adhere to all department rules, regulations, policy, procedures and directives; May provide vacation or other temporary relief for supervisor or for other classes as required; Perform all other duties pertinent to the position, or as directed by shift commander or senior deputy.

All Assignments: Enforce State and local laws and preserve the peace; Protect life and property; Assist and cooperate with other law enforcement and public safety agencies; Appear in court as a witness; May speak before public groups, assisting the public with information and education; May provide training to new recruits; Render first aid; Become knowledgeable and

adhere to all department rules, regulations, policy, procedures and directives; May provide vacation or other temporary relief for supervisor or for other classes as required; Perform all other duties pertinent to the position, or as directed by shift commander or senior deputy.

Patrol Division: Patrol assigned area in an automobile, performing traffic control, checking for crime and suspicious or dangerous conditions; Respond to calls from the public regarding crimes; Pursue and apprehend suspects; Conduct initial and follow-up investigations of crimes including traffic accidents; Interview witnesses and victims of crime and others who might have information relating to the whereabouts of suspects; Interrogate suspects; Conduct undercover investigations; Service warrants and make arrests; Serve legal papers such as subpoenas, summons, complaints and writs of attachment and execution; Search crime scenes for physical evidence such as fingerprints, footprints and tire marks; Collect and preserve physical evidence; Photograph crime scenes; Arrange for removal of the deceased and stand by at the autopsy.

Court Security: Conduct prisoners to and from court and guard them while in courts; Maintain order in courts; Transport prisoners to and from detention institutions.

MINIMUM QUALIFICATIONS:

Two year Associate degree or a minimum of 60 college credits preferable in criminal justice/police science or related field; possess a valid driver's license and be 21 years of age. Must successfully complete a background investigation and have not been convicted of an offense amounting to a felony, unless judgment of conviction has been reversed or a complete pardon has been granted.

College transcripts must be submitted at time of application, prior to the application deadline. Attach transcripts to online application or fax to 715-395-1312.

SUPPLEMENTAL INFORMATION:

KNOWLEDGE REQUIRED: Working knowledge of state and county laws; Working knowledge of methods and practices employed in detection and apprehension of criminals; Working knowledge of principles of human motivation and behavior.

ABILITIES REQUIRED: Understand, interpret, explain and enforce state and county laws and ordinances clearly and courteously; React quickly and calmly in emergency situations and adopt an effective course of action; Obtain information through interview, interrogation and observation; Write clear and concise reports; Operate radio and telephone equipment; Operate firearms safely and skillfully; Follow oral and written instructions; Establish and maintain effective relationships; Perform a variety of active public safety duties involving strenuous physical activity, such as pursuing and restraining suspects and lifting injured persons; Participate in ongoing training, education and improvement; Learn and become proficient in the use of department equipment including computerized law enforcement data bases; Maintain state certification as a law enforcement officer (patrol level) through successful completion of a minimum of 24 hours annually of mandatory training; Successfully complete a background investigation for a law enforcement officer.

PHYSICAL ACTIVITIES/REQUIREMENTS: See at an uncorrected vision of 20-80 - - corrected to 20-20 in each eye with normal color vision and unrestricted peripheral vision. Pass a post job offer physical examination for law enforcement standards and maintain those standards.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://douglascountywi.org>

Job #Dep05
ELIGIBILITY LIST FOR DOUGLAS COUNTY DEPUTY SHERIFF
HM

OUR OFFICE IS LOCATED AT:
1316 N. 14th Street, Suite 301
Superior, WI 54880
715-395-1429

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Eligibility List for Douglas County Deputy Sheriff Supplemental Questionnaire

- * 1. Are you at least 21 years of age?
☐ Yes ☐ No
- * 2. Do you possess a valid driver's license?
☐ Yes ☐ No
- * 3. Do you possess a Certification from the Wisconsin Department of Justice Law Enforcement Standards Board?
☐ Yes, I am law enforcement certified by the WI Dept of Justice
☐ No, I do not possess a Law Enforcement certificate from the Wisconsin Department of Justice Law Enforcement Standards Board
- * 4. Have you completed the Wisconsin Law Enforcement Recruit schooling (720 hour training), or the equivalent from another state?
☐ Yes ☐ No
- * 5. Please indicate Recruit School attended and the year 720 hours of training was completed. If you answered "no" to the question above, please indicate that you have not attended recruitment training.
- * 6. Do you possess a two-year Associate's Degree or a minimum of 60 college credits (preferably in criminal justice/police science or related field)?
☐ Yes ☐ No
- * 7. If you answered "yes" to question #6 above, in a short paragraph, please describe college credit/course work as it relates to law enforcement. If you answered "no" to question #6 above, please describe level of education and/or reason for application.
- * 8. Have you been convicted of an offense amounting to a felony?
☐ Yes ☐ No
- * 9. If you answered yes to being convicted of an offense amounting to a felony; was judgment of conviction reversed or a complete pardon granted?
☐ Yes, conviction was reversed
☐ Yes, a complete pardon was granted
☐ No, the felony charge was not reversed or pardon granted
☐ I have never been convicted of an offense amounting to a felony.
- * 10. Please provide the last four digits of your social security number. Candidates qualified for written exam will be listed and sent to Wisconsin Personnel Partners testing service. The last four digits of your social security number will also be listed with your name and address for use in sending notice of test.
- * 11. Are you available to take the written exam on the following dates?
☐ Yes, I have the ability to attend the written exam in person at the Gov Ctr located in Superior, WI on July 16, 18, or 19, 2019

- ☐ No, I am unable to attend the written exam in Superior, WI
- ☐ I am currently employed by a WI law enforcement agency and am WI law enforcement certified or eligible to take the WI law enforcement reciprocity exam

* Required Question